



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2025/B/5931463  
Dated/दिनांक : 10-02-2025

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |   |
|--|---|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 03-03-2025 15:00:00   |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 03-03-2025 15:30:00   |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 120 (Days)  |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Education   |
| Department Name/विभाग का नाम   | Department Of Higher Education  |
| Organisation Name/संगठन का नाम   | National University Of Educational Planning And Administration (nuepa)  |
| Office Name/कार्यालय का नाम  | New Delhi 110016  |
| क्रेता ईमेल/Buyer Email  | buycon2.nuepan.dl@gembuyer.in   |
| Item Category/मद केटेगरी   | Facility Management Service- Manpower based (Version 2) - Commercial; Housekeeping; Unskilled , Facility Management Service- Manpower based (Version 2) - Commercial; Housekeeping, Supervisor; Skilled , Facility Management Service- Manpower based (Version 2) - Commercial; Housekeeping, O&M of Civil Work; Skilled , Facility Management Service- Manpower based (Version 2) - Commercial; Housekeeping, O&M of Electrical Work; Skilled , Facility Management Service- Manpower based (Version 2) - Commercial; Office support Multi Tasking Staff; Semi-skilled , Facility Management Service- Manpower based (Version 2) - Commercial; Telephone Machine Operator; Skilled , Facility Management Service- Manpower based (Version 2) - Commercial; Horticulture Services, Supervisor; Skilled , Facility Management Service- Manpower based (Version 2) - Commercial; Horticulture Services; Unskilled , Facility Management Service- Manpower based (Version 2) - Commercial; Driver Services; Skilled , Facility Management Service- Manpower based (Version 2) - Commercial; Gym Manager; Skilled |
| Contract Period/अनुबंध अवधि  | 2 Year(s) 2 Day(s)  |
| Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)    | 40 Lakh (s)   |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 3 Year (s)  |

| <b>Bid Details/बिड विवरण</b>  |  |
|---|--|
| <b>Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है</b>  | Yes  |
| <b>MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है</b>              | Yes  |
| <b>Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है</b> | Yes  |
| <b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>   | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>   | Yes  |
| <b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>   | No   |
| <b>Type of Bid/बिड का प्रकार</b>  | Two Packet Bid   |
| <b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>     | 2 Days   |
| <b>Estimated Bid Value/अनुमानित बिड मूल्य</b>   | 33740000   |
| <b>Evaluation Method/मूल्यांकन पद्धति</b>   | Total value wise evaluation  |
| <b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है</b>                           | Yes  |
| <b>Arbitration Clause</b>   | No   |
| <b>Mediation Clause</b>   | No   |

#### **EMD Detail/ईएमडी विवरण**

|                             |                     |
|-----------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| EMD Amount/ईएमडी राशि       | 900000              |

#### **ePBG Detail/ईपीबीजी विवरण**

|   |                     |
|---|---------------------|
| Advisory Bank/एडवाइजरी बैंक             | State Bank of India |
| ePBG Percentage(%) /ईपीबीजी प्रतिशत (%) | 5.00                |

Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).

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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

NIEPA

National Institute of Educational Planning and Administration (NIEPA), New Delhi 110016,  
(Niepa)

**UIN Number NCTGC2415P**

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन

Yes

**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the

bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

#### **Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of work & Job description:**[1739176905.pdf](#)

**In case, the buyer wants to retain some of the existing resources then buyer is needed to upload the list of resources along with the quantity of each type or resource to be continued by the successful bidder/service provider under the new contract as per the T&C of new contract concluded on the basis of this bid along with approval of Competent Authority.:[1739176916.pdf](#)**

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:**[1739176921.pdf](#)

#### **Facility Management Service- Manpower Based (Version 2) - Commercial; Housekeeping; Unskilled ( 21 )**

#### **Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values         |
|---------------------------|----------------|
| <b>Core</b>               |                |
| Type of Premise           | Commercial     |
| Type of Services Required | Housekeeping   |
| Skill Category            | Unskilled      |
| Type of Function          | Others         |
| List of Profiles          | Sweeper        |
| Educational Qualification | High School    |
| Specialization            | Not Required   |
| Post Graduation           | Not Required   |
| Specialization for PG     | Not Applicable |
| Experience                | 0 to 3 Years   |

| Specification  | Values |
|--|--------|
| State  | NA     |
| Zipcode  | NA     |
| District   | NA     |
| <b>Addon(s)/एडऑन</b>   |        |
| Consumables to be provided by Service Provided                       | NA     |
| High End Machinery and Equipments to be provided by Service Provider | Yes    |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |        |
| Title for Optional Allowances 1                                      | 0      |
| Title for Optional Allowances 2                                      | 0      |
| Title for Optional Allowances 3                                      | 0      |
| Designation  | 0      |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 21                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 783</li> <li>• Bonus (INR per day) : 65.22</li> <li>• EDLI (INR per day) : 3.92</li> <li>• EPF Admin Charge (INR per day) : 3.92</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 25.45</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 93.96</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Housekeeping, Supervisor; Skilled ( 2 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                       |
|---------------------------|------------------------------|
| <b>Core</b>               |                              |
| Type of Premise           | Commercial                   |
| Type of Services Required | Housekeeping , Supervisor    |
| Skill Category            | Skilled                      |
| Type of Function          | Others                       |
| List of Profiles          | Supervisor                   |
| Educational Qualification | Graduate                     |
| Specialization            | Hostel and Office Management |
| Post Graduation           | Not Required                 |

| Specification  | Values         |
|--|----------------|
| Specialization for PG  | Not Applicable |
| Experience   | 0 to 3 Years   |
| State  | NA             |
| Zipcode  | NA             |
| District   | NA             |
| <b>Addon(s)/एडऑन</b>   |                |
| Consumables to be provided by Service Provided                       | NA             |
| High End Machinery and Equipments to be provided by Service Provider | Yes            |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |                |
| Title for Optional Allowances 1                                      | 0              |
| Title for Optional Allowances 2                                      | 0              |
| Title for Optional Allowances 3                                      | 0              |
| Designation  | 0              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 2                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 954</li> <li>• Bonus (INR per day) : 79.46</li> <li>• EDLI (INR per day) : 4.77</li> <li>• EPF Admin Charge (INR per day) : 4.77</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 31</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 114.48</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Housekeeping, O&M Of Civil Work; Skilled ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                             |
|---------------------------|------------------------------------|
| <b>Core</b>               |                                    |
| Type of Premise           | Commercial                         |
| Type of Services Required | Housekeeping , O&M of Civil Work   |
| Skill Category            | Skilled                            |
| Type of Function          | Others                             |
| List of Profiles          | Plumber                            |
| Educational Qualification | ITI                                |
| Specialization            | ITI certificate in relevant Course |
| Post Graduation           | Not Required                       |



| Specification  | Values         |
|--|----------------|
| Specialization for PG  | Not Applicable |
| Experience   | 0 to 3 Years   |
| State  | NA             |
| Zipcode  | NA             |
| District   | NA             |
| <b>Addon(s)/एडऑन</b>   |                |
| Consumables to be provided by Service Provided                       | NA             |
| High End Machinery and Equipments to be provided by Service Provider | Yes            |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |                |
| Title for Optional Allowances 1                                      | 0              |
| Title for Optional Allowances 2                                      | 0              |
| Title for Optional Allowances 3                                      | 0              |
| Designation  | 0              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|--|-------------|---------------------------------|--|
|                |  |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 954</li> <li>• Bonus (INR per day) : 79.46</li> <li>• EDLI (INR per day) : 4.77</li> <li>• EPF Admin Charge (INR per day) : 4.77</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 31</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 114.48</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Housekeeping, O&M Of Civil Work; Skilled ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                             |
|---------------------------|------------------------------------|
| <b>Core</b>               |                                    |
| Type of Premise           | Commercial                         |
| Type of Services Required | Housekeeping , O&M of Civil Work   |
| Skill Category            | Skilled                            |
| Type of Function          | Others                             |
| List of Profiles          | Carpenter                          |
| Educational Qualification | ITI                                |
| Specialization            | ITI certificate in relevant Course |
| Post Graduation           | Not Required                       |

| Specification  | Values         |
|--|----------------|
| Specialization for PG  | Not Applicable |
| Experience   | 0 to 3 Years   |
| State  | NA             |
| Zipcode  | NA             |
| District   | NA             |
| <b>Addon(s)/एडऑन</b>   |                |
| Consumables to be provided by Service Provided                       | NA             |
| High End Machinery and Equipments to be provided by Service Provider | Yes            |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |                |
| Title for Optional Allowances 1                                      | 0              |
| Title for Optional Allowances 2                                      | 0              |
| Title for Optional Allowances 3                                      | 0              |
| Designation  | 0              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 954</li> <li>• Bonus (INR per day) : 79.46</li> <li>• EDLI (INR per day) : 4.77</li> <li>• EPF Admin Charge (INR per day) : 4.77</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 31</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 114.48</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Housekeeping, O&M Of Electrical Work; Skilled ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                                |
|---------------------------|---------------------------------------|
| <b>Core</b>               |                                       |
| Type of Premise           | Commercial                            |
| Type of Services Required | Housekeeping , O&M of Electrical Work |
| Skill Category            | Skilled                               |
| Type of Function          | Others                                |
| List of Profiles          | Electrician                           |
| Educational Qualification | ITI                                   |
| Specialization            | ITI certificate in relevant Course    |

| Specification         | Values         |
|-----------------------|----------------|
| Post Graduation       | Not Required   |
| Specialization for PG | Not Applicable |
| Experience            | 0 to 3 Years   |
| State                 | NA             |
| Zipcode               | NA             |
| District              | NA             |

**Addon(s)/एडऑन**

|  |     |
|--|-----|
| Consumables to be provided by Service Provided                       | NA  |
| High End Machinery and Equipments to be provided by Service Provider | Yes |

**Additional Details/अतिरिक्त विवरण**

|                                 |   |
|---------------------------------|---|
| Title for Optional Allowances 1 | 0 |
| Title for Optional Allowances 2 | 0 |
| Title for Optional Allowances 3 | 0 |
| Designation                     | 0 |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 954</li> <li>• Bonus (INR per day) : 79.46</li> <li>• EDLI (INR per day) : 4.77</li> <li>• EPF Admin Charge (INR per day) : 4.77</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 31</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 114.48</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Office Support Multi Tasking Staff; Semi-skilled ( 19 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                             |
|---------------------------|------------------------------------|
| <b>Core</b>               |                                    |
| Type of Premise           | Commercial                         |
| Type of Services Required | Office support Multi Tasking Staff |
| Skill Category            | Semi-skilled                       |
| Type of Function          | Others                             |
| List of Profiles          | Multi Tasking Staff                |
| Educational Qualification | High School                        |
| Specialization            | Not Required                       |
| Post Graduation           | Not Required                       |

| Specification  | Values         |
|--|----------------|
| Specialization for PG  | Not Applicable |
| Experience   | 0 to 3 Years   |
| State  | NA             |
| Zipcode  | NA             |
| District   | NA             |
| <b>Addon(s)/एडऑन</b>   |                |
| Consumables to be provided by Service Provided                       | NA             |
| High End Machinery and Equipments to be provided by Service Provider | Yes            |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |                |
| Title for Optional Allowances 1                                      | 0              |
| Title for Optional Allowances 2                                      | 0              |
| Title for Optional Allowances 3                                      | 0              |
| Designation  | 0              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 19                              | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 868</li> <li>• Bonus (INR per day) : 72.3</li> <li>• EDLI (INR per day) : 4.34</li> <li>• EPF Admin Charge (INR per day) : 4.34</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 28.21</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 104.16</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Telephone Machine Operator; Skilled ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                                   |
|---------------------------|--|
| <b>Core</b>               |  |
| Type of Premise           | Commercial                               |
| Type of Services Required | Telephone Machine Operator               |
| Skill Category            | Skilled                                  |
| Type of Function          | Others                                   |
| List of Profiles          | Telephone machine Operator               |
| Educational Qualification | Diploma or Certificate in relevant field |
| Specialization            | Diploma or Certificate in relevant field |



| Specification         | Values         |
|-----------------------|----------------|
| Post Graduation       | Not Required   |
| Specialization for PG | Not Applicable |
| Experience            | 0 to 3 Years   |
| State                 | NA             |
| Zipcode               | NA             |
| District              | NA             |

**Addon(s)/एडऑन**

|  |     |
|--|-----|
| Consumables to be provided by Service Provided                       | NA  |
| High End Machinery and Equipments to be provided by Service Provider | Yes |

**Additional Details/अतिरिक्त विवरण**

|                                 |   |
|---------------------------------|---|
| Title for Optional Allowances 1 | 0 |
| Title for Optional Allowances 2 | 0 |
| Title for Optional Allowances 3 | 0 |
| Designation                     | 0 |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 954</li> <li>• Bonus (INR per day) : 79.46</li> <li>• EDLI (INR per day) : 4.77</li> <li>• EPF Admin Charge (INR per day) : 4.77</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 31</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 114.48</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Horticulture Services, Supervisor; Skilled ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                             |
|---------------------------|------------------------------------|
| <b>Core</b>               |                                    |
| Type of Premise           | Commercial                         |
| Type of Services Required | Horticulture Services , Supervisor |
| Skill Category            | Skilled                            |
| Type of Function          | Others                             |
| List of Profiles          | Supervisor                         |
| Educational Qualification | Graduate in Relevant Field         |
| Specialization            | Graduate in relevant Field         |
| Post Graduation           | Not Required                       |

| Specification  | Values         |
|--|----------------|
| Specialization for PG  | Not Applicable |
| Experience   | 0 to 3 Years   |
| State  | NA             |
| Zipcode  | NA             |
| District   | NA             |
| <b>Addon(s)/एडऑन</b>   |                |
| Consumables to be provided by Service Provided                       | NA             |
| High End Machinery and Equipments to be provided by Service Provider | Yes            |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |                |
| Title for Optional Allowances 1                                      | 0              |
| Title for Optional Allowances 2                                      | 0              |
| Title for Optional Allowances 3                                      | 0              |
| Designation  | 0              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|--|-------------|---------------------------------|--|
|                |  |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 954</li> <li>• Bonus (INR per day) : 79.46</li> <li>• EDLI (INR per day) : 4.77</li> <li>• EPF Admin Charge (INR per day) : 4.77</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 31</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 114.48</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

**Facility Management Service- Manpower Based (Version 2) - Commercial; Horticulture Services; Unskilled ( 3 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification             | Values                 |
|---------------------------|------------------------|
| <b>Core</b>               |                        |
| Type of Premise           | Commercial             |
| Type of Services Required | Horticulture Services  |
| Skill Category            | Unskilled              |
| Type of Function          | Others                 |
| List of Profiles          | Mali/Gardner Helper    |
| Educational Qualification | Graduate               |
| Specialization            | Knowledge of Gardening |
| Post Graduation           | Not Required           |

| Specification  | Values         |
|--|----------------|
| Specialization for PG  | Not Applicable |
| Experience   | 0 to 3 Years   |
| State  | NA             |
| Zipcode  | NA             |
| District   | NA             |
| <b>Addon(s)/एडऑन</b>   |                |
| Consumables to be provided by Service Provided                       | NA             |
| High End Machinery and Equipments to be provided by Service Provider | Yes            |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |                |
| Title for Optional Allowances 1                                      | 0              |
| Title for Optional Allowances 2                                      | 0              |
| Title for Optional Allowances 3                                      | 0              |
| Designation  | 0              |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 3                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 783</li> <li>• Bonus (INR per day) : 65.22</li> <li>• EDLI (INR per day) : 3.92</li> <li>• EPF Admin Charge (INR per day) : 3.92</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 25.45</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 93.96</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

### Facility Management Service- Manpower Based (Version 2) - Commercial; Driver Services; Skilled ( 1 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

| Specification             | Values   |
|---------------------------|--|
| <b>Core</b>               |  |
| Type of Premise           | Commercial   |
| Type of Services Required | Driver Services  |
| Skill Category            | Skilled  |
| Type of Function          | Others   |
| List of Profiles          | Driver - LMV   |
| Educational Qualification | High School  |
| Specialization            | 1 Possession of a valid Driving License for motor cars ii Knowledge of motor mechanism The candidate should be able to remove minor defects in vehicle |

| Specification         | Values         |
|-----------------------|----------------|
| Post Graduation       | Not Required   |
| Specialization for PG | Not Applicable |
| Experience            | 0 to 3 Years   |
| State                 | NA             |
| Zipcode               | NA             |
| District              | NA             |

**Addon(s)/एडऑन**

|  |     |
|--|-----|
| Consumables to be provided by Service Provided                       | NA  |
| High End Machinery and Equipments to be provided by Service Provider | Yes |

**Additional Details/अतिरिक्त विवरण**

|                                 |   |
|---------------------------------|---|
| Title for Optional Allowances 1 | 0 |
| Title for Optional Allowances 2 | 0 |
| Title for Optional Allowances 3 | 0 |
| Designation                     | 0 |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 954</li> <li>• Bonus (INR per day) : 79.46</li> <li>• EDLI (INR per day) : 4.77</li> <li>• EPF Admin Charge (INR per day) : 4.77</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 31</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 114.48</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

### Facility Management Service- Manpower Based (Version 2) - Commercial; Gym Manager; Skilled ( 1 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

| Specification             | Values   |
|---------------------------|--|
| <b>Core</b>               |  |
| Type of Premise           | Commercial   |
| Type of Services Required | Gym Manager  |
| Skill Category            | Skilled  |
| Type of Function          | Others   |
| List of Profiles          | Gym Manager  |
| Educational Qualification | Graduate or Diploma or certificate in relevant field |
| Specialization            | Graduate or Diploma or certificate in relevant field |



| Specification  | Values             |
|--|--------------------|
| Post Graduation  | Not Required       |
| Specialization for PG  | Not Applicable     |
| Experience   | 0 to 3 Years       |
| State  | NA                 |
| Zipcode  | NA                 |
| District   | NA                 |
| <b>Addon(s)/एडऑन</b>   |                    |
| Consumables to be provided by Service Provided                       | NA                 |
| High End Machinery and Equipments to be provided by Service Provider | Yes                |
| <b>Additional Details/अतिरिक्त विवरण</b>                             |                    |
| Title for Optional Allowances 1                                      | Fixed Renumeration |
| Title for Optional Allowances 2                                      |                    |
| Title for Optional Allowances 3                                      | 0                  |
| Designation  | 0                  |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|---------------------------------|--|
|                |   |             |                                 |  |

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता                                 | Number of Resources to be hired | Additional Requirement/अतिरिक्त आवश्यकता  |
|----------------|---|---|---------------------------------|---|
| 1              | Poonam Kumari   | 110016,17B, Sri Aurobindo Marg NCERT Campus | 1                               | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 1538.46</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 1</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Number of working days in a month : 26</li> <li>• Provident Fund (INR per day) : 0</li> <li>• Tenure/ Duration of Employment (in months) : 24</li> </ul> |

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

### 3. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## 5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

### ELIGIBILITY CRITERIA / DOCUMENTS TO BE UPLOADED BY THE BIDDERS:

| Sl.No. | Particular  | Details and Page No. |
|--------|---|----------------------|
| 1.     | Registration Certification for Proprietorship/ Partnership/Company/Society as the case may be.  |                      |
| 2.     | Registration Certificate under ESI/ESIC Act   |                      |
| 3.     | Registration Certificate under EPF Act  |                      |
| 4.     | Registration Certificate under Labour Commissioner  |                      |
| 5.     | GST Certificate and GST returns   |                      |
| 6.     | Audited copies of last three years annual turnover / Certificate in this regard by CA.  |                      |
| 7.     | The Bidders shall have minimum average turnover of Rs. 4 Crores during the last 3 Financial years.  |                      |
| 8.     | Copy of contracts/performance certificate of minimum 03 (three) years' experience in housekeeping services and satisfactory certificates from clients where the Service Provider has worked/ working.   |                      |
| 9.     | It is mandatory to furnish satisfactory services certificate issued by the organization where the Service Provider has provided services in the last 2 years. Bid may be rejected in case the services provided by the Service Provider / Service Provider in the last organization is found to be unsatisfactory in this period. |                      |

|     |   |  |
|-----|---|--|
| 10. | The Service Provider has to attach an undertaking stating that the Service Provider has carefully read the complete bid document and has agreed to all the terms and conditions, scope of work, Service Provider's & Institute's obligation, Penalty clause and all other conditions as mentioned in the term and condition document and on the GeM portal. |  |
| 11. | The Service Provider should have at least 50 numbers of labour in its Branches on its roll and it should be substantiated by producing their Employee Provident Fund (EPF) / ESI numbers and other details of the manpower in the prescribed form annexed below.  |  |
| 12. | Supporting document showing that the firm has a registered office / local unit at Delhi / NCR.  |  |
| 13. | ISO 9001, ISO 14001, ISO 45001 certificate to be uploaded.  |  |

Notes:

1. Kindly fill the prescribed form, attach supporting documents and make proper referencing.
2. Withholding and suppression of information will lead to disqualification of bidder.
3. Minimum wages should be as per Ministry of Labour and also in conformity with the Labour Laws in force. Quotes not in compliance of Government's orders will be rejected summarily.
4. Any change in entitlement due to revision of wages may be implemented in accordance with relevant law/s.
5. Any bid submitted without any of the above forms / certificates shall be summarily rejected.

6 Bidders may please note that GeM is capturing and showing the IP addresses used by the Buyer and the Bidder(s) /Seller(s). The received bids having matching/common IP address with either Bidder(s)/Seller(s) or Buyer, shall be outrightly rejected & shall not be considered for further evaluation.

**6. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**7. Swachh Bharat Mission(SBM)**

**Maintenance of Fire Extinguisher**

**The shift operators shall**

1. Maintain the record of checking and certification of all fire extinguishers.
2. Maintain the fire extinguisher at the proper location installed for the purpose.
3. Organise training to aware the use of fire extinguisher.
4. Organise a mock drill for fire extinguisher.
5. Replace/Refill the chemicals 15 days before expiry date

**8. Swachh Bharat Mission(SBM)**

**Maintenance of Electrical Works**

### **The shift operator shall**

1. Take help of trained and certified workers to install, maintain, or repair electrical equipment.
2. Ensure that live-wire work is conducted by trained workers.
3. Keep the minimum approach distances outlined for specific live line voltages.
4. Ensure proper use of special safety equipment and procedures when working near, or on, exposed energized parts of an electrical system.
5. Stay at least 10 feet (3 meters) away from overhead wires during on-site activities.
6. Never operate electrical equipment while you are standing in water.
7. If working in damp locations, inspect electric cords and equipment to ensure that they are in good condition.

**Note** : Specific work item details shall be prescribed by Authority before seeking proposals on AMC .

### **9. Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

### **10. Payment**

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1

bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---