

**NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION**  
**17-B, SRI AUROBINDO MARG, NEW DELHI – 110016**

Last date of submission of filled-in application through ONLINE portal: **14.02.2019.**

Last date of submission of duly signed hard copy of the online application along supporting documents: **22.02.2019.**

Applications through **ONLINE** mode only (available in our ONLINE Recruitment Portal <http://www.niepa.ac.in>) are invited from eligible candidates for the tenure post of Registrar (Unreserved) as per the details below:

Post, No. of Post, Reservation, Classification of Post	Minimum qualification and experience*	Pay	Age Limit (in years)
Registrar (01) (Unreserved)  Group – A	<p>1) A Master’s Degree with at least 55% of marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>2) Holding analogous post on regular basis in the parent cadre/department</p> <p style="text-align: center;"><b>Or</b></p> <p>At least fifteen (15) years of experience as Assistant Professor in the Academic Level 11 (<i>Pre-revised PB-3: ₹ 15,600-39,100/- plus AGP of ₹ 7,000/-</i>) and above or with 8 years of service in the Academic Level 12 (<i>Pre-revised PB-3: ₹ 15,600-39,100/- plus AGP of ₹ 8,000/-</i>) and above including as Associate Professor along with experience in educational administration.</p> <p style="text-align: center;"><b>Or</b></p> <p>Comparable experience in research establishment and/or other institutions of higher education</p> <p style="text-align: center;"><b>Or</b></p> <p>Fifteen (15) years of administrative experience, of which eight (08) years shall be as Deputy Registrar or an equivalent post in Level 12 with Rationalised Entry Pay of ₹ 78,800/- as per 7<sup>th</sup> CPC Pay Matrix (<i>Pre-revised PB-3: ₹ 15,600-39,100/- plus AGP of ₹ 7,600/-</i>)</p>	<p style="text-align: center;"><b>Level 14 with Rationalised Entry Pay of ₹ 1,44,200/- as per 7<sup>th</sup> CPC Pay Matrix</b></p> <p style="text-align: center;"><i>(Pre-revised PB-4: ₹ 37,400-67,000/- plus AGP of ₹ 10,000/-)</i></p>	<p style="text-align: center;">The candidates should not be more than 57 years of age on the last date of closing of applications.</p>

\* Subject to modification, if any, as per MHRD/UGC Rules and Regulations from time to time.

(Full Length Advertisement for publication through NIEPA Website only)

The Registrar's position is **tenure post** for a period of **five (05) years** from the date of joining. The appointment to the above position shall be on **Deputation** basis (as per existing terms and conditions of deputation prescribed by Government of India). The age of superannuation for the post is **sixty two (62) years**.

The duly signed hard copy (pdf) of the completed application submitted through ONLINE portal must reach "**Vice Chancellor, National Institute of Educational Planning and Administration, New Delhi - 110016**" on or before the date as stated above along with necessary enclosures including **application fee of ₹ 1000 (₹ 500 for SC, ST, PWD)** (through Demand Draft in original/proof of online submission of application fee) and "No Objection Certificate(NOC)", wherever applicable. The envelope containing the application should be superscribed "**Application for the post of Registrar**".

Those in employment must apply through proper channel or submit "No Objection Certificate" from the concerned employers. However, an advance copy may be sent so as to reach "**Vice Chancellor, National Institute of Educational Planning and Administration, New Delhi - 110016**" by the last date. The Institute will not be responsible for any postal delay in delivering the hard copy of the application of any candidate.

It is to be noted that possession of mere eligibility conditions shall not entitle a person for consideration of the Selection Committee. The decision of the Screening Committee, appointed for the purpose of short-listing the candidates from amongst the total number of applications received, shall be binding on all. Application incomplete or received after the last date of submission or without the application fee shall not be considered.

#### **TERMS AND CONDITIONS FOR RECRUITMENT TO THE POST OF REGISTRAR:**

- 1) The Institute shall retain completed online applications data of candidates only for three months.
- 2) Candidates shall indicate two references of eminent persons in the field/profession who may be contracted by the University for their recommendations.
- 3) The Institute has right to set higher norms than the minimum while short listing.
- 4) All qualifications, experience and preferred age limit will be considered as on the closing date, i.e. the last date of the submission of application form.
- 5) Persons serving in Govt./Semi Govt./PSUs/Universities/Educational Institutions are required to submit NOC at the time of appearing for interview.
- 6) The post is on tenure/deputation basis, hence, service will not transferred to NIEPA. However, the contribution towards GPF/CPF, GIS etc. will be remitted to the selected candidate's organization.

- 7) The candidates called for appearing in interview shall be paid 2<sup>nd</sup> class (including sleeper class) train fare or ordinary public bus fare by the shortest route from their place of working/residence to New Delhi. To avail the same, candidates have to produce the relevant proof (tickets etc.) at the time of reporting for interview.
- 8) **Original documents with one set of self-attested copies will have to be produced at the time of interview for verifications.**
- 9) The applicants are required to visit the Institute's website regularly.
- 10) The recruitment may be withdrawn and cancelled, if circumstances so warrant.

Registrar (I/C)  
NIEPA, New Delhi