Training Programme on Using Indicators
In Planning & Monitoring of Elementary Education
In the Context of RTE
(February 4-8, 2013)

Information Guide

Department of Educational Management Information System
National University of Educational Planning and Administration
17-B, Sri Aurobindo Marg, New Delhi –110016 (INDIA)

Training Programme on Using Indicators in Planning Elementary Education in the context of RTE
(February 4-8, 2013, New Delhi)

Background

The quantity of information, data collection and processing of data for the planning and management of educational activities has been constantly on the rise. India over a period of time has acquired a fairly developed educational information system. States and UTs which have a mix of small and large educational systems have certain common limitations such as inadequate machinery, shortage of qualified and trained staff, lack of coordination between data collecting agencies and deficiencies in analysis and tabulation are some of the common limitations. It is thus of paramount importance to know the structure of information system in terms of its size and complexities.

An efficient information system helps in proper monitoring and implementation of educational programmes and projects. Monitoring and evaluation are essential components of educational management and are complementary processes. More specifically, monitoring is a process of watching periodically the progress of programme with a view to identify problems and shortfalls and take immediate remedial corrective measures to optimize effectiveness of the programme. Timely availability of information, in this regard, can play a significant role in improving the effectiveness of the programme. It is not that the information system is required only for monitoring of educational programmes but it also plays an important role to identify the major goals and purposes of education.

However, the most important task is identification of information, need and selection of core indicators. This data set forms the basis to develop educational plans. Once the efficient information system is created, the next important task is its utilization. In fact, the information system should generate indicators required for efficient and reliable planning of educational programmes. In built procedures and routines should be developed to produce indicators, which should be a regular feature of an information system.

Various agencies involved in collecting educational data bring out regular publications. The data provided in the publications become a useful instrument in planning when they are used to develop various indicators to make comparative assessments regarding levels of development of education, functioning of the system, its trends, disparities and directions regarding future course of development of education. Therefore,

interpretation of data is the most crucial part of planning exercises, which may also help in presenting statistical information more correctly and effectively. Proper selection of indicators and interpretation may also enrich educational reports and statistical documents. All this necessitates development of technical competency in planning among educational administrators.

Present Programme and Objectives

With the above background, Department of Educational Management Information System of the National University of Educational Planning and Administration (NUEPA) is organizing a 'Training Programme on Using Indicators in Planning Elementary Education in the Context of RTE' at New Delhi from February 4-8, 2013, which is thirteenth in the series. The overall objective of the programme is to strengthen capacities of the participating officers in use of information for decision-making purposes in general and to provide educational planners with the necessary skill to develop a system of key indicators on the functioning of education system in particular. The focus of the programme would be on elementary education in the context of RTE 2009. More specifically, the main objectives of the programme are to:

- Identify appropriate information for planning education at disaggregated level,
- Train the participants to develop and interpret a set of indicators, and
- Familiarize participants in the use of indicators in planning educational programmes.

Expected Outcomes

It is expected that at the end of the programme, the participants will have a better understanding of their educational information system. They will also learn as how to identify information needs and appropriate use of the existing databases. The participants are also expected to develop skills to construct and analyze indicators that will help them to prepare status reports of educational development.

Themes

Various themes of the programme will focus on information system, construction, and use of indicators in educational planning. More specifically, the following themes will be covered in the programme:

- Elementary Education in India: Progress towards UEE

- RTE 2009

- Educational Planning in India

- Introduction to DISE and School Report Cards

- Data Requirements for Educational Planning

- Indicators to Monitor RTE and Sources of Data

- Introduction to Information Systems and DISE

- Indicators: Concepts, Definitions, Classification and Use

- Demographic Indicators

- Indicators of Educational Development: Access and Coverage

- Indicators of Educational Development: Efficiency of Education System

- Financial Indicators of Educational Development

- Use of Indicators in Setting Targets

Tentative Time-Table

 A day-to-day schedule of the programme is presented in the *Annexure I.*

Duration and Venue

The duration of the programme will be one week from 4th -8th February 2013. The venue of the programme will be the Lecture Hall (Room No. 113) of the University.

Course Methodology

The methodology of the programme is designed to suit the objectives of strengthening skills of the participants in using indicators in planning elementary education. The programme methodology will include lectures, demonstration, practical exercises and group discussions. During the practical sessions, the participants will learn construction and use of indicators by taking real life data.

Resource Persons

Members of the NUEPA faculty will be invited to interact with the participants. The list of resource persons is given below:

NUEPA, New Delhi

- Prof. R. Govinda, Vice-Chancellor, NUEPA
- Dr. Arun C. Mehta, Professor and Head, Department of Educational Management Information System
- Prof. S.M.I.A. Zaidi, Professor and Head, Department of Educational Planning
- Dr. Y. Josephine, Associate Professor, Department of Educational Administration
- Dr. Y. Shreekanth, Associate Professor, Department of Educational Management Information System
- Mr. A. N. Reddy, Assistant Professor, Department of EMIS
- Mr. Naveen Bhatia, System Analyst, Department of EMIS
- Ms. Shakun Sethi, Project Consultant, DISE Project, Department of EMIS
- Ms. Aparna Mookerjee, Project Consultant, DISE Project, Department of EMIS
- Ms. Aseela M., Project Assistant, DISE Project, Department of EMIS
- Mr. Shalender Sharma, Chief Consultant (MIS), Ed.CIL

Participants

Nominations were received from Sixteen States & UTs. A tentative list of participants is presented in *Annexure II.*

Reading Material

A set of selected articles will be provided to participants. These papers are related to the themes that are to be discussed during the programme. The detailed list is enclosed in *Annexure III.* In addition to this a list of suggested articles has also been provided.

Programme Management

Department of Educational Management Information System (EMIS) of the University is conducting the present programme. A team from members of Department of EMIS consisting of Prof. Arun C. Mehta, Dr. Y. Shreekanth and Mr. A. N. Reddy will look after the day-to-day management of the programme. Mr. Deepesh Kumar Singh will provide the secretarial assistance.

Registration

Participants will be registered at 09:30 hrs on Monday, February 4th, 2013.

Miscellaneous Services

Medical Care

Medical care will be available to the participants for minor ailments during the programme in the NUEPA Hostel from 1600 to 1900 hrs at the Ground Floor of the Hostel. The Chemist shop is located on the main Mehrauli Road just outside the Campus.

Banking and Postal Facilities

A Post Office and a branch each of the State Bank of India and Syndicate Bank are located within the NCERT/NUEPA Campus. ICICI & SBI ATMs are also located in the Campus.

Computer & Internet Facilities

Participating Officers can use computer and internet facilities provided in the Computer Lab (Room No. 323, Third Floor) in the evening up to 8.00 p.m. during the programme days.

Closing Session

The Programme will commence on Monday, February 4th, 2013 at 09:30 a.m. and conclude on Friday, February 8th, 2013 at 5.30 pm.

PROGRAMME SCHEDULE

Training Programme on Using Indicators in Planning and Monitoring of Elementary Education in the Context of RTE
(February 4-8, 2013 Venue: Conference Hall # 113, NUEPA, New Delhi)

Monday, February 4, 2013	
0930 - 1000 hrs	*Registration*
1000 – 1100 hrs	**Introduction to the Programme** Welcome : - Mr. A. N. Reddy Introduction to Programme : - Dr. Y. Sreekanth Self Introduction by participants Chairman Observations: - Prof. Arun C. Mehta
1100 – 1130 hrs	*Tea Break*
1130 – 1300 hrs	Universalization of Elementary Education in India: Status and Progress - Prof. Arun C. Mehta
1300 – 1400 hrs	*Lunch Break*
1400 – 1530 hrs	Introduction to DISE and School Report Cards - Prof. Arun C. Mehta, Mr. Naveen Bhatia
1530-1600 hrs	*Tea Break*
1600-1730 hrs	RTE Act 2009 : Status - Dr. Y. Sreekanth
Tuesday, February 5, 2013	
0930 – 1100 hrs	Planning Elementary Education in the Context of RTE - Prof. S. M. I. A. Zaidi
1100 – 1130 hrs	*Tea Break*
1130 – 1300 hrs	Use of DISE Data in Planning Elementary Education in the Context of RTE - Mr. Shalender Sharma
1300 – 1400 hrs	*Lunch Break*
1400 – 1530 hrs	Indicators of Educational Development : Access & Coverage - Prof. Arun C. Mehta
1530-1600 hrs	*Tea Break*
1600-1730 hrs	Indicators of Educational Development: Access & Coverage Practical Exercise - Ms. Shakun Sethi and Ms. Aparna Mookerjee
Wednesday, February 6, 2013	
0930 – 1100 hrs	Indicators of Efficiency of Education - Mr. A. N. Reddy

1100 – 1130 hrs	*Tea Break*
1130 – 1300 hrs	Practical Exercise on Indicators of Efficiency of Education - Mr. A. N. Reddy, Ms. Aparna Mookerjee
1300 – 1400 hrs	*Lunch Break*
1400 – 1530 hrs	Group Work on School Report Cards - Prof. A. C. Mehta, Ms. Aparna Mookerjee & Ms. Aseela M.
1530-1600 hrs	*Tea Break*
1600-1730 hrs	Group Work on School Report Cards : Presentation **Continued…**

Thursday, February 7, 2013

0930 – 1100 hrs	Use of Indicators in Setting Targets - Mr. A. N. Reddy
1100 – 1130 hrs	*Tea Break*
1130 – 1300 hrs	Group Work based on DISE data in the context of RTE - Prof. Arun C. Mehta, Ms. Shakun Sethi, Ms. Aparna Mookerjee, & Ms. Aseela M.
1300 – 1400 hrs	*Lunch Break*
1400 – 1530 hrs	Group Work Continued
1530-1600 hrs	*Tea Break*
1600-1730 hrs	Group Work Continued

Friday, February 8, 2013

0930 – 1100 hrs	Presentation of the Group Work - Prof. Arun C. Mehta
1100 – 1130 hrs	*Tea Break*
1130 – 1300 hrs	Financial Indicators of Educational Development - Dr. Y. Josephine
1300 – 1400 hrs	*Lunch Break*
1400 – 1530 hrs	Practical Exercise on Financial Indicators of Educational Development - Dr. Y. Josephine
1530-1600 hrs	*Tea Break*
1600-1700 hrs	Continuous and Comprehensive Evaluation as mandated in RTE - Dr. Y. Sreekanth
1700 – 1730 hrs	Valedictory Session : Prof. R. Govinda, Vice Chancellor, NUEPA

"Training Programme on Using Indicators in Planning & Monitoring Elementary Education in the context of RTE"
(February 4–8, 2013 at NUEPA, New Delhi)

List of Participants

ANDAMAN & NICOBAR ISLANDS

1. Shri T. Alvi
   Statistical Officer

ANDHRA PRADESH

2. Mr. P. Ashok
   District MIS & Planning Coordinator
   RVM (SSA) Adilabad

3. Mr. B. Arun Kumar
   District MIS & Planning Coordinator
   RVM (SSA) Chittoor

4. Mr. D. Radha Kishan
   Statistical Officer
   Directorate of School Education

ASSAM

5. Mr. Dipak Sarma
   Deputy Director
   Elementary Education, Assam

6. Mr. Phulen Kalita
   District Elementary Education Officer,
   Nalbari, Assam

CHANDIGARH (UT)

7. Mrs. Vinay R. Sood
   Dy. District Education Officer
   Chandigarh Administration

8. Mr. Gurpreet Singh
   MIS Coordinator
   Sarva Shiksha Abhiyan Society,
   UT, Chandigarh

   CHHATTISGARH

9. Mr. Santosh Kumar Tamboli
   Lecturer
   SCERT C.G

10. Mr. S. K. Tiwari
    Lecturer
    CTE, Raipur

    DELHI

11. Dr. D. S. Yadav
    Sr. Lecturer
    Distt. Institute of Education & Training,
    Ansari Road, Darya Ganj,
    Delhi

12. Dr. Rajshri Pradhan
    Sr. Lecturer
    Distt. Institute of Education & Training,
    X-27, 28, 29 Karkardoom Institutional Area,
    Delhi – 92

13. Dr. B. K. Kapoor
    Sr. Lecturer
    Distt. Institute of Education & Training (NE) J&K Pocket,
    Dilshad Garden,
    Delhi - 95

14. Ms. Sonia Devgun
    BURCC
    Shahid Amir Chand, GSV,
    Ludlow Castle No. 2 Shamnath Marg,
    Delhi

15. Mr. Anuj Kumar Gautam
    BURCC
    GSKV, C-Block, near Deputy Director Office,
    Defence Colony,
    Delhi

GOA

16. Mr. Anil Powar
    Addl. Director of Education (Plg.)

17. Mr. Vishal Signapurkar
    A.D.E.I., School Complex Cell

18. Mr. Noel Fernandes
    Statistical Assistant (Plg.)

19. Mr. Jacob Verghese
    A.D.E.I., Bardez

20. Smt. Sarveda Gaonkar
    A.D.E.I., Bicholim

GUJARAT

21. Ms. Minaxi S. Trivedi
    Research Associate
    GCERT, Gandhinagar

22. Shri Manubhai Parmar
    Senior Lecturer
    DIET-Kathlal, Kheda

23. Dr. Sanjaybhai Mehta
    Senior Lecturer
    DIET-Rajkot

24. Shri Altafbhai Rathod
    Senior Lecturer
    DIET-Porbandar

25. Ms. Monikaben Gosai
    Lecturer
    DIET-Junagadh

JAMMU & KASHMIR

26. Mohammad Ishaq
    Statistical Officer
    Directorate of School Education Kashmir

27. Mr. Showkat Ahmad Koul
    Statistical Officer
    Chief Educaiton Officer Ganderbal

KARNATAKA

28. Ms. Jasmeena M. Killedar
    Subject Inspector
    O/o Deputy Director of Public Instruction, Bagalkot

29. Mr. B. H. Millanatti
    Education Officer
    O/o Deputy Director of Public Instruction, Belgaum

30. Mr. S. S. Kore
    Assistant Project Co-ordinator
    Sarva Shiksha Abhiyana,
    O/o Deputy Director of Public Instruction, Chikkodi

31. Mr. Prabhakar S. Chikkamane
    Subject Inspector
    O/o Deputy Director of Public Instruction, Karwar

32. Mr. Chandrashekhar Bhandari
    Dy. PC

MAHARASHTRA

33. Mr. Sunil M. Dhamme
    Dy. Municipal Commissioner (Education)
    Office of Dy. Municipal Commissioner (Education)
    Parel, Mumbai – 400012,
    Maharashtra

34. Mr. Ravindra R. Bhise
    Education Officer
    Office of Education Officer,
    Lakhamshi Nappu Marg, Hindu Colony,
    Dadar(East), Mumbai – 400014, Maharashtra

35. Mr. Prakash P. Charhate
    Dy. Education Officer (Zone – I)
    Office of Dy. Education Officer (Zone – I),
    N.M. Joshi Marg, Byculla (West), Mumbai – 400027,
    Maharashtra

36. Mr. Gorde V. K.
    Lecturer

37. Mrs. Mulik A. D.
    Lecturer

MIZORAM

38. Pu Thanhlupuia
    Research Officer

39. Pi Ruth Lalrinsangi
    Inspector of Statistics

40. Pu Lalrinawma
    Inspector of Statistics

41. Mr. P. C. Lalrintlunga
    Science Consultant
    SCERT, Aizawl, Mizoram

42. Mr. H. Lalhruaitluanga
    Lecturer
    DIET Lunglei, Mizoram

43. Mr. Zaithankima Miller
    Dy. State Project Director (A)

NAGALAND

44. Mr. Pollem Tep
    Joint Director
    Directorate of School Education
    Nagaland, Kohima

PUDUCHERRY

45. Shri. K. Mohamed Kader,
    Officer on Special Duty(Plan),
    Directorate Of School Education,
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46. Mrs. Hemavathy
    Deputy Inspector of Schools

47. Mr. Duroc andre Savoundira Radjou
    DIS

48. Mr. Jegasirpian
    DIS

49. Mr. K. Meenakshi Sundaram
    DIS

PUNJAB

50. Dr. Harcharan Dass
    Sr. Lecturer DIET, Ropar

51. Ms. Sudeep Kaur Randhawa
    Lecturer DIET, Amritsar

52. Mr. Naurinder Singh
    Lecturer, DIET, Sangrur

53. Mr. Raj Kumar
    Lecturer, DIET, Gurdaspur

54. Dr. Mukesh Bhandari
    Lecturer DIET, Faridkot

55. Ms. Darshna Kumari
    Lecturer, DIET, Bathinda

TRIPURA

56. Mr. Dilip Kr. Debbarma
    Joint Director
    Directorate of School Education

57. Mr. Indrajit Saha
    PGT (Statistics)
    Directorate of School Education

UTTAR PRADESH

58. Mr. Pranav Singh
    Spokesman Group 'B'
    SCERT, Lucknow, Uttar Pradesh

59. Mr. Ajay Singh
    Spokesman Group 'B'
    SCERT, Lucknow, Uttar Pradesh

LIST OF READING MATERIAL

1. Module on Indicators of Educational Development With Focus on Elementary Education : Concept And Definitions. Arun C. Mehta

2. Module on Information Requirements for Formulating District Elementary Education Plan. Arun C. Mehta

3. Module on Projections of Population, Enrolment and Teachers with Focus on Elementary Education. Arun C. Mehta

4. Can there be Alternative Indicators of Enrolment? A Critical Review of Frequently Used Indicators. Arun C. Mehta

5. Methodology of Planning for Education : S.M.I.A Zaidi

6. Elementary Education in India Progress towards UEE- Flash Statistics, NUEPA

7. Educational Development Index (EDI): A Suggestive Framework for Computation, Arun C. Mehta and Shamshad Siddiqui

8. Using Data in Educational Research : Anagula. N. Reddy

9. A Framework to Develop Indicators to Monitor Right to Education Act 2009 : Anagula. N. Reddy

10. School Educational Statistics in India: Changing and Emerging Issues : Anagula. N. Reddy

11. The Right of Children to free and Compulsory Education (RTE) Act 2009, G.O.I.

12. Extracts from the Report of 12th Plan Working Group on Elementary Education and Literacy.

SUGGESTED READINGS

- Blaug M. (1981), Planning Education For Reducing Inequalities, IIEP Paris: UNESCO

- Carron, Gabriel and Chau Tangoc (1981), `Reduction of Regional Disparities: The Role of the Educational Planning', IIEP, Paris.

- Coombs, Philip H (1970), What is Educational Planning?, UNESCO: IIEP, Paris.

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- IIEP (1992), Primary Education in Lesotho: Indicators 1992, Paris.

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- Ross, Kenneth N. & T.N. Postlethwaite T.N. (1991), Indicators of the Quality of Education: A Summary of a National Study of Primary Schools in Zimbabwe, IIEP, Paris.

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- Willims, Douglas, J; Monitoring School Performance: A Guide to Educators.

- Sauvageot, Claude, Indicators for Educational Planning: A Practical Guide, IIEP, Paris.

- Data Requirements for Educational Planning, Arun C. Mehta

- Educational Information System in India and its Limitations: Suggestions for Improvements, Arun C. Mehta

- Reliability of Educational Data in the Context of NCERT Sixth All India Educational Survey, Arun C. Mehta

- NSSO: Education Data by J. P. Mishra

- Management of Educational Information System in Indian Context, V. K. Jain

- Educational Management Information System: Planning, Management and Monitoring Strategies for DPEP, Y. P. Aggarwal

- Indicators of Educational Development: Concepts and Definitions, Arun C. Mehta

- International Consultative Forum on Education For All (1998), `Education For All: The Year 2000 Assessment (Technical Guidelines)', UNESCO, Paris.

- IIEP, Paris, `Information Systems and Educational Policies: A Framework for the Indicators'.

- IIEP, Paris, `Development of an Indicators System: Concepts and Definition'.

- IIEP, Paris, `Analysis and Communication of Information'.

- Measure of Inequalities by S. M. I. A Zaidi

- From Indicators of Enrolment to Attendance, Completion and Graduation Rates by Arun C. Mehta

- EFA Indicators: Report on the Meeting & Proposals for the Future Development of EFA Indicators, UNESCO Institute for Statistics, Montreal

- Chapter I : Concept of an Indicator of an Education System: Indicators of Educational Systems (Johnstone, James N)

National University of Educational Planning & Administration
Faculty & Staff

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Prof. Mona Khare, Professor
Dr. K. Biswal, Associate Professor
Dr. N. K. Mohanty, Assistant Professor
Dr. Suman Negi, Assistant Professor

Department of Educational Administration

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Dr. Kumar Suresh, Professor
Dr. Vineeta Sirohi, Associate Professor
Dr. R. S. Tyagi, Assistant Professor
Dr. (Mrs.) Manju Narula, Assistant Professor
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Dr. D. S. Thakur, Documentation Officer
Ms. Sulbha, Professional Assistant
Ms. Reeta Rajashekhar, Professional Assistant

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Shri Naveen Bhatia, Computer Programmer

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Mr. Amit Singhal, Publication Assistant

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Mr. A. K. Khanduri, Administrative Officer
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Mr. Jay Prakash, S. O. (General Administration)
Ms. Ujal Bhattacharya, S. O. (Personnel Administration)

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Mr. Chander Prakash, S. O.

Hindi Cell

Dr. Subhash C. Sharma., Hindi Editor and Assistant Hostel Warden

Training & Cartography Cell

Mr. P.N. Tyagi, Cartographer (C.A.) & Incharge, Training

Training Programme on Using Indicators in Planning of Elementary Education in the Context of RTE
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EVALUATION PROFORMA

With a view to evaluate the methodology and organization of course, participants are requested to give their comments. The views expressed by you are given due consideration while formulating the course next year.

It is not necessary to give your name. But in case you wish, you may give your identity:

I. The course had the following three objectives:

1. To identify appropriate information for planning education at disaggregated level;

2. To train the participants to develop and interpret a set of indicators; and

3. To familiarize participants in the use of indicators in planning educational programmes.

Do you think that that the above-mentioned objectives are achieved? Please mark as follows:

	Totally	**Adequately**	**Partly**	**Not at all**
Objectives (i)	☐	☐	☐	☐
(ii)	☐	☐	☐	☐
(iii)	☐	☐	☐	☐

II. Course Evaluation

a) i)   Which of the lectures/presentations you found most useful?

1. _____

2. _____

3. _____

ii) Which of the Lectures/presentations you found least useful**?**

1. _____

2. _____

3. _____

b) Would you like to include any other themes that are not covered in this Course and you feel that are relevant. Please specify.

1. _____

2. _____

3. _____

III. Reading material

How would you rate the articles/papers given to you as a background material?

Very Good	**Good**	**Satisfactory**	**Not Satisfactory**

IV. Were the practical exercises & group work useful?

Very Useful	**Useful**	**Not Useful**

V. Duration of the Course.

Sufficient	**Just Right**	**Rather Short**

VI. Overall Rating of the Course

How would you rate the overall conduct and nature of the Course**?**

Excellent	**Good**	**Satisfactory**	**Poor**

VII. Any other suggestions

_____

_____