F. No. NUEPA/Admn/RO/Circular/030/2018-19 NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION 17-B, SRI AUROBINDO MARG, NEW DELHI-110016

June May 02, 2020

CIRCULAR

In pursuance with the Orders of the Ministry of Home/DoPT/MHRD issued from time to time regarding preventive measures to be taken to contain the spread of COVID 19 Corona Virus, all Heads of the Department/Cell/Section are requested to direct to their project staff to attend office on regular basis from tomorrow. In case, where more than one staff is working in the Department/Cell/Section, the Head of the Department/Cell/Section may call their staff accordingly as per requirement of work to attend office on alternate days and submit a roster of their duties to the undersigned.

(Kumar Suresh) Registrar (I/C)

To:

- 1. SO(AA)
- 2. SO(GA)
- 3. SO(PA)
- 4. Finance Officer (I/C)
- 5. Dy. Publication Officer
- 6. Librarian

CC:

- 1. PS to VC for information of VC
- 2. PA to Registrar for information of Registrar (I/C)